

Approved For Release 2005/11/21 : CIA-RDP70-00211R000700170025-8

OFFICE

ROOM NO.

SA

STAT

I certify that I have opened or closed this safe or barred file cabinet as indicated by my initials below. In locking this container I have rotated the dial at least three complete consecutive revolutions in each direction. Further, I have checked each drawer of the safe by firmly depressing the thumb latch and at the same time vigorously pushing the drawer inward and pulling it outward several times. In securing the door type safe I have rotated the dial as indicated above, turned the handle back and forth and pulled outward on the door.

| DATE    | OPENED BY |      | CLOSED BY |      | CHECKED BY |      |
|---------|-----------|------|-----------|------|------------|------|
|         | INITIALS  | TIME | INITIALS  | TIME | INITIALS   | TIME |
| 4/22/59 |           |      |           |      | RC         | 1703 |
| 4/23/59 | gpc       | 1730 | gpc       | 1615 | RC         | 1703 |
| 4/24/59 |           |      |           |      | RC         | 1706 |
| 4/27/59 |           |      |           |      | RC         | 1705 |
| 4/28/59 |           |      |           |      | RC         | 1705 |
| 4/29/59 |           |      |           |      | RC         | 1706 |
| 4/30/59 | Sc        | 1100 | gpc       | 1130 | RC         | 1706 |
| 5/1/59  | gpc       | 1030 | gpc       | 1630 | RC         | 1712 |
| 5/4/59  |           |      |           |      | RC         | 1710 |
| 5/5/59  |           |      |           |      | RC         | 1711 |
| 5/6/59  |           |      |           |      | RC         | 1714 |
| 5/7/59  |           |      |           |      | RC         | 1714 |
| 5/8/59  |           |      |           |      | RC         | 1713 |
| 5-12-59 |           |      |           |      | RC         | 1711 |
|         |           |      |           |      | RC         | 1710 |
|         |           |      |           |      | RC         | 1715 |
|         |           |      |           |      | RC         | 1715 |
|         |           |      |           |      | RC         | 1718 |
| 5-16-59 |           |      |           |      | RC         | 1719 |
| 5-19-59 |           |      |           |      | RC         | 1710 |
| 5-20-59 |           |      |           |      | RC         | 1717 |
|         |           |      |           |      | RC         | 1717 |
| 5-22-59 |           |      |           |      | RC         | 1717 |
|         |           |      |           |      | RC         | 1719 |
|         |           |      |           |      | RC         | 1720 |
|         |           |      |           |      | RC         | 1710 |
|         |           |      |           |      | RC         | 1713 |
|         |           |      |           |      | RC         | 1713 |
|         |           |      |           |      | RC         | 1708 |
|         |           |      |           |      | RC         | 1716 |
|         |           |      |           |      | RC         | 1713 |
|         |           |      |           |      | RC         | 1713 |

This safe is now being used regularly due to some sifting of some active files used by Central Processing Branch, RSD.

22 Oct 59

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Approved For Release 2005/11/21 : CIA-RDP70-00211R000700170025-8

SECURITY CHECK SHEET

OFFICE

ROOM NO.

SAFE NO.

172

8446

I certify that I have opened or closed this safe or barred file cabinet as indicated by my initials below. In locking this container I have rotated the dial at least three complete consecutive revolutions in each direction. Further, I have checked each drawer of the safe by firmly depressing the thumb latch and at the same time vigorously pushing the drawer inward and pulling it outward several times. In securing the door type safe I have rotated the dial as indicated above, turned the handle back and forth and pulled outward on the door.

| DATE    | OPENED BY |      | CLOSED BY |      | CHECKED BY |      |
|---------|-----------|------|-----------|------|------------|------|
|         | INITIALS  | TIME | INITIALS  | TIME | INITIALS   | TIME |
| 1959    |           |      |           |      |            |      |
| MARCH 9 | Efm       | 0820 | Efm       | 1710 | WR         | 1729 |
| 10      | Efm       | 0830 | Efm       | 1710 | WR         | 1722 |
| 11      | Efm       | 0940 | Efm       | 1710 | WR         | 1726 |
| 12      | Efm       | 0830 | Efm       | 1700 | WR         | 1727 |
| 13      | Efm       | 0820 | Efm       | 1705 | WR         | 1725 |
| 16      | Efm       | 0825 | Efm       | 1710 | WR         | 1721 |
| 3/17/59 | RDM       | 0845 | RDM       | 1705 | WR         | 1721 |
| 3/18/59 | RDM       | 0845 | RDM       | 1700 | WR         | 1721 |
| 3/19/59 | Efm       | 0820 | Efm       | 1630 | WR         | 1721 |
| 3/20/59 | Efm       | 0825 | Efm       | 1700 | WR         | 1721 |
| 3/23/59 | Efm       | 0825 | Efm       | 1700 | WR         | 1707 |
| 3/24/59 | Efm       | 0825 | Efm       | 1710 | WR         | 1710 |
| 3/25/59 | Efm       | 0820 | Efm       | 1700 | WR         | 1709 |
| 3/26/59 | Efm       | 0830 | Efm       | 1705 | WR         | 1705 |
| 3/27/59 | RDM       | 0830 | RDM       | 1705 | WR         | 1708 |
| 3/30/59 | Efm       | 0825 | Efm       | 1705 | WR         | 1715 |
| 3/31/59 | Efm       | 0915 | Efm       | 1705 | WR         | 1715 |
| 4/1/59  | Efm       | 0930 | Efm       | 1700 | WR         | 1720 |
| 4/2/59  | Efm       | 0830 | Efm       | 1700 | WR         | 1711 |
| 4/3/59  | Efm       | 0820 | Efm       | 1700 | WR         | 1711 |
| 4/6/59  | Efm       | 0840 | Efm       | 1700 | WR         | 1713 |
| 4/7/59  | Efm       | 0845 | Efm       | 1700 | WR         | 1713 |
| 4/8/59  | Efm       | 0845 | Efm       | 1700 | WR         | 1715 |
| 4/9/59  | Efm       | 0820 | Efm       | 1700 | WR         | 1710 |
| 4/10/59 | RDM       | 0815 | RDM       | 1700 | WR         | 1715 |
| 4/13/59 | Efm       | 0915 | Efm       | 1650 | WR         | 1710 |
| 4/14/59 | Efm       | 0900 | Efm       | 1700 | WR         | 1709 |
| 4/15/59 | Efm       | 0830 | Efm       | 1710 | WR         | 1710 |
| 4/16/59 | Efm       | 0825 | Efm       | 1705 | WR         | 1712 |
| 4/17/59 | Efm       | 0825 | Efm       | 1730 | WR         | 1708 |
| 4/20/59 |           |      |           |      | WR         | 1712 |
| 4/21/59 |           |      |           |      | WR         | 1705 |

|  |                  |       |             |
|--|------------------|-------|-------------|
| TRANSMITTAL SLIP   |                  | DATE  | 22 Oct 1959 |
| TO: C/Records Management Staff   |                  |       |             |
| ROOM NO.   | BUILDING         |       |             |
| 604  | 1016 16th Street |       |             |
| REMARKS:   |                  |       |             |
| <p>1. Security Check Sheets indicating inactive use of OP safes are attached herewith with explanations and current status.</p> <p>2. I am currently in process of updating our Records Control Schedule and will review the Check Sheets on all the safes to determine if we have others that should be questioned.</p> <p>Thanks for calling this to my attention.</p> |                  |       |             |
| FROM:  |                  | RO/OP |             |
| ROOM NO.   | BUILDING         |       |             |
| 193  | Curie            |       |             |

FORM NO. 241  
1 FEB 55

REPLACES FORM 36-8  
WHICH MAY BE USED.

(47)

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